

LYLE D. KURTZ M.D., F.A.C.P.

INTERNAL MEDICINE BEVERLY HILLS, CA

My commitment to you as your physician is to provide you with personalized, exceptional care. I strive to do so in a warm and friendly environment where I can spend valuable time with each and every patient.

The health of our medical delivery system is suffering from the enormous financial strain placed upon those paying for care and those trying to provide quality care. Many patients are experiencing progressive declines in coverage, while at the same time physicians are facing decreasing insurance payments as expenses continue to skyrocket.

Many doctors are either leaving the practice of medicine, joining large, impersonal medical corporations or dropping insurance all together in order to keep their doors open. At the same time, Medicare and other insurance companies are continuing to reduce physician payments. Despite this, I have decided to remain in most non-HMO networks.

As a result, I have instituted a **NONREFUNDABLE ANNUAL ADMINISTRATION FEE of \$995** per patient. This fee is NOT the **Concierge Choice** option and is not intended to be a substitute for deductibles, copayments or other charges for any medical services provided and is NOT covered by insurance.

Administrative services covered by this fee include the following:

- Waiving of office fees for forms such as jury duty, DMV, insurance, back to work or travel.
- Reviewing and refilling prescriptions without an office visit if appropriate.
- Reviewing and notifying you of non-urgent test results without the need for an office visit.
- Obtaining prior authorization for medications and procedures.
- Advocating on your behalf with your insurance company for denied services.
- Communicating after-hours electronically and via phone.
- Maintaining and updating your electronic records.
- Reviewing outside records.
- Assisting with scheduling of diagnostic and laboratory tests when necessary.
- Communicating with outside specialists on your behalf.

Please be advised that this ANNUAL ADMINISTRATIVE FEE does NOT include additional services offered as part of my **Concierge Choice** option. Please feel free to contact my staff with any questions regarding this fee, the **Concierge Choice** option or anything else.

If you choose to decline the ANNUAL ADMINISTRATIVE FEE, the office will forward a copy of your medical records to the physician of your choice. Should you change your mind in the future, you will always be welcomed back.

If you are new to our office, your ANNUAL ADMINISTRATIVE FEE “anniversary date” begins today and will renew each year on today’s date. If you are a returning patient, your anniversary date has already been established at a previous visit.

Thank you for your understanding and for the privilege of caring for your medical needs.

Signature

Date

Anniversary Date